



THE TABERNACLE

LOVE GOD. LOVE PEOPLE. MAKE DISCIPLES.

Check Request Form

March 2021

<input type="checkbox"/> For Services (requires W9 and invoice)	<input type="checkbox"/> bill.com
<input type="checkbox"/> For Reimbursement (requires receipt)	<input type="checkbox"/> In house check # _____

Payable to _____

Email address _____

Mailing address _____

Amount _____

Campus _____

Charged to Act # _____

Ministry _____

For _____

Request submitted by _____

Date ____ / ____ / ____

< \$200 no approval required unless over budget
\$200 - \$2000 Direct Report Approval _____
\$2000 - \$5000 Campus Pastor Approval _____
> \$5000 Executive Pastor _____